

SoftTrac® Analytics is an integral part of SoftTrac Capture Suite and is ideal for centrally managing document scanning operations across an enterprise.

SoftTrac Analytics provides a holistic view of performance metrics across an organization's document scanning operations. By centralizing operations reporting and analysis with SoftTrac Analytics, organizations can gain a much better understanding of the efficiency and effectiveness of their document scanning infrastructure and can more easily develop, manage and distribute operations reports.

### **Holistic Data View**

For organizations in any vertical market, operations reporting and analysis is a critical resource for managers. But, to extract this information from multiple document scanning solutions and then turn it into actionable business intelligence at the time it is needed is extremely difficult and puts an enormous strain on limited IT resources. Often, tremendous effort and cost is required to create even basic operational reports. For this reason, most organizations don't have a holistic view of their document scanning operations, impeding decision-making and allowing inefficiencies to fester.

To solve this problem, SoftTrac Analytics gives managers the data they need to make actionable business intelligence a reality.

SoftTrac Analytics enables easy access to the rich productivity data and operational statistics collected in any SoftTrac Scan installation. Operations managers gain better insight into their business assets, labor, processes and more. With SoftTrac Analytics, the manager can set baseline metrics, then quickly identify problems, make operational adjustments and improvements, and measure the impact of changes. Automated alerts are pushed to the manager via email when any aspect of the scanning operation falls below defined thresholds.

SoftTrac Analytics provides easy-to-use report generation tools and can report on archived data as well as current data. The user can filter reports by time and dates and other criteria. Reports can be stored locally or centrally on the network, or pushed automatically to any email address.

SoftTrac Analytics also includes a library of "built-in" reports

- Batch Statistics Summary
- Batch Status Summary
- Error Summary
- Scanner Statistics Summary
- Cumulative Image Summary
- Operator Statistics by Job Summary
- Operator Statistics Summary
- Errors-to-Documents Ratio Report
- Errors-to-Documents Summary Report
- Check Statistics Report

*SoftTrac Analytics gives operations managers the data they need to make actionable business intelligence a reality.*

Each report includes graphical representations of the data as well as summary data. Additional reports can be quickly developed using drag and drop tools and intuitive sorting and grouping options, eliminating the high cost and long lead-time for IT staff to write custom reports. SoftTrac Analytics offers best-in-class viewing and editing capabilities.

With SoftTrac Analytics, users can also create reports that analyze performance metrics across multiple databases in different locations. Reports can even be filtered to only contain information from specific databases.

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#### **Business Benefits**

- Quickly identify and correct inefficient and ineffective scanning processes
- Access to standard SoftTrac document scanning and performance data
- Easy integration with existing SoftTrac document scanning environments

#### **Product Features**

- Real-time reporting capabilities and data access
- Ability to report on archived data as well as current data
- Quick access to saved reports
- Ability to drill-down and sort report data
- Filtering by scanner, operator, job, errors, time, dates and more
- Running totals for throughput and documents processed
- Automatic alerts when scanning performance drops below pre-defined thresholds
- Schedule when reports should be created
- Built-in documents-to-errors ratio report for ranking scanner performance across sites
- Built-in error ratio summary report for tracking error trends for individual scanners over user-defined periods of time (days, weeks or months)
- Export reports to PDF file, Web Page, Excel, Text file, TIFF image, or send via email
- Intuitive design tools for custom reporting
- Support for reporting across multiple databases
- Automated tool for cleaning up archive tables

#### **Let's Get Started**

ibml brings together a powerful portfolio of hardware, software and services to deliver document scanning solutions that enable efficiencies and cost-savings for improved business performance and productivity. For more information about our document scanning solutions visit [www.ibml.com](http://www.ibml.com).